

**Quality Education Academy (QEA)
Board Meeting Minutes
October 12, 2023
Meeting took place via Zoom**

Members Present:

Chairman Dr. Jefferson Caruthers Jr.
James Gadson
James Covington
Dr. Kendra March
Adolphus Coplin
Walter Weathers
Ronald Jessup
CEO Dr. Tamara Turner

Absent Members:

John Foxworth

Staff (S) / Parents (P) / Visitors (V)

T. Hinton (S) M. Ross (S) B. Roberts (s) S. Rooks (S)

Welcome

The QEA Board Meeting was called to order at 6:08 pm. It was determined a quorum of Board Members was present, thus, the meeting continued. The Chairman begin by stating that the information about the new Board member needs to be added to tonight's agenda. Next, he checked for any conflicts of interests regarding the remaining items on tonight's agenda. We had the reading of our Mission, Vision and Core Values Statements by CEO, Dr. Turner. Dr. Turner also shared our Mission-Specific Outcomes and our Three (3) key results.

Public Comment

There were no public comments in tonight's meeting.

Review and approval of Board Meeting Minutes from September 11, 2023

Board members reviewed Board Meeting Minutes from September 11, 2023. The Chairman called for a motion to receive the minutes into public record. Mr. Coplin made a motion to receive the minutes into public record, provided there were no corrections to be made. Mr. Gadson seconded the motion. The vote was administered using the roll call method. The motion carried unanimously. There were no noted corrections to the minutes.

From the Chair

The Chairman congratulated CEO, Dr. Turner and staff for the physical expansion as well as other developments that are taking place within the school. He also commended Dr. Turner on the new relationship collaborations that are being fostered and he stated that he is anxiously awaiting the CEO's report later this evening.

CEO's Report

Academics

CEO Dr. Turner acknowledged that the passed BOG data reveals there is a gap that exist between the 2nd and 3rd grade and between the 8th and 10th grade in the subject of reading.

Dr. Turner added while BOG testing is very important, its main objective is to establish a baseline (the current learning level of the scholar and build from there). Dr. Turner then assured Board Members that measures are being put into place to ensure that we close this reading gap as quickly as possible.

Our summer reading camp is one of the methods we are using to get scholars to read more; also, this year we have implemented a new reading program. Dr. Turner stated, “we will close this gap by focusing on the factors that we can control.”

Factors such as reassuring our scholars that they have the ability to succeed regardless of their background. We also continue to stress the importance of reading to the parents and encourage them to engage in the reading process as well.

Dr. Turner informed Board Members that check-ins will be coming up very soon. Once the data is collected, we will share the information with the Board Members.

Operations

- Culture Day will be held on Friday, October 20.
- Fall Break will begin on Monday, October 23 and end on Friday, October 27.
- The Learning for Living workshop to be attended by the CEO and school leaders will be held on Thursday, November,2
- We will host our annual Legacy banquet on December 2, 2023.

Enrollment

QEA’s current enrollment is 668. Our greatest loss of scholars was experienced at the High School level. To counteract this loss, we will be doing a big promotional push through November 14 via our social media pages and Public Relation avenues.

Staffing

QEA currently has 117 staff members. We’re still recruiting in the area of finance support as well as IT.

Dr. Turner told Board Members about the See Something, Say Something application that QEA has now implemented. There was discussion around a letter that the CEO received from a parent regarding the timing in which it took Administration to notify the parents about a post on Snap chat where an unidentified person was making threats towards the school.

Financial

Dr. Turner shared the month-to-month budget with the Board and allowed space for questions.

She reported that the demolition has been put on hold and will pick back up after Fall Break.

Closed Session

The Board went into closed session at 7:07 pm to discuss a personnel matter.

After a brief discussion, the Chairman called for a motion to return to Open session. Mr. Weathers made a motion to return to Open Session. Mr. Gadson seconded the motion. The vote was administered using the roll call method. The motion carried unanimously.

The Board returned to open session at 7:17 pm.

There was discussion around adding Ms. Curry to the Board through the July 2024 period.

The Chairman called for a motion to seat Ms. Curry on the Board until July 2024. Mr. Coplin made a motion to seat Ms. Curry on the Board until July 2024. Dr. March seconded the motion. The vote was administered using the roll call method. The motion carried unanimously.

Adjournment

The Chairman called for a motion to adjourn. Mr. Weathers made a motion to adjourn, and Mr. Jessup seconded the motion. The vote was administered by a show of hands. The motion carried unanimously. The meeting adjourned at 7:29 pm.

Announcement

The next Quality Education Academy Board Meeting is scheduled for November 13, 2023 at 6:00 pm. A notification to all Board Members will be sent prior to the scheduled meeting. A copy of the previous month's minutes will be emailed to all Board Members in addition to the meeting notification.

Minutes recorded by S. Adams

QEA Board Meeting Schedule:

Monday, October 9, 2023	Monday, November 13, 2023	Monday, January 8, 2024
Monday, February 12, 2024	Monday, March 11, 2024	Monday, May 13, 2024