

**Quality Education Academy (QEA)
Board Meeting Minutes
November 12, 2024
Meeting took place via Zoom**

Members Present:

Chairman Dr. Jefferson Caruthers Jr.
CEO Dr. Tamara Turner
John Foxworth
James Gadson
Dr. Kendra March
Adolphus Coplin
Walter Weathers
Ronald Jessup
James Covington

Absent Members:

Dr. Monique Curry

Staff (S) / Parents (P) / Visitors (V)

M. Ross (S) D. Evans (S) Marshall (S)

Welcome

The QEA Board Meeting was called to order at 6:00pm. No conflicts were noted. The Chairman called for a motion to approve the Agenda. Mr. Coplin made a motion to approve the agenda and Mr. Foxworth seconded the motion. Motion carried.

Public Comment

There were no public comments

Review and approval of Board Meeting Minutes from October 28, 2024

Board members reviewed the board meeting minutes from October 28, 2024. The Chairman called for a motion to receive the minutes into public record. Mr. Coplin motioned to receive the minutes into public record, provided there were no corrections to be made. Mr. Foxworth seconded the motion. The vote was administered using the roll call method. The motion carried.

CEO's Report

Academics

Dr. Turner notified the Board there has not been any changes in academics

Operations

There were discussions around:

- QEA parent group voting for officers is complete and we will find out who the new officers are
- QEA will host our annual Legacy banquet on November 16, 2024 at 6:00pm. We have a new category of honorees/Legacy in Motion
- Monthly fundraiser for the band and dance team was a success, over \$1000 raised

Athletics

Dr. Turner reported:

- QEA marching band and the dance team performed at WSSU homecoming
- Baseball kicks off Thursday November 14, 2024

Enrollment

Dr. Turner reported:

- Enrollment goal- keep 95% of enrollment per 3-key Result
- QEA current enrollment is approx.781. The goal was 775
- Budget based on 784, will continue to pull from the waitlist depending on grade level and case-by-case review

Staffing

Dr. Turner reported:

Vacancies: HS EC teacher, MS EC teacher, ESL teacher, varsity girls' basketball coach

Financial

Looked over proposed budget for approval

Building improvements (proposed 70/30 coverage) 70% cover heating and cooling

Building inspections all scheduled for this week

Ribbon cutting ceremony will be soon

Governance/Policies/Compliance

Awaiting annual audit

Board Member updates - discussed adding a parent to the board

Adjournment

The Chairman called for a motion to adjourn. Mr. Weathers made a motion to adjourn, and Mr. Gadson seconded the motion. The vote was administered using the roll call method. The motion carried. The meeting adjourned at 7:10 pm.

Announcement

The next Quality Education Academy Board Meeting is scheduled for Monday January 6, 2024 at 6:00pm.

The meeting to approve budget for Shareholders is November 14, 2024 at 6pm.

Minutes recorded by C. Warren

QEA Board Meeting Schedule:

January 6, 2025

February 3, 2025

March 3, 2025

May 5, 2025